

STEPS TO OPENING A CORPORATE ACCOUNT WITH INVESTEC

To open an account with Investec, please follow the steps set out below:

STEP 1 Documentation to be provided to identify the Company

- Original or Certified* copy of Incorporation and Certificate of Change of Name (if applicable)
- Original or Certified* copy of Memorandum & Articles of Association
- Copy of the latest audited financial statements
- Original or Certified* copy of the Certificate of Registration of Business Name (if you are trading under a name other than your company name)

NOTE: If your company is incorporated in the Republic of Ireland, we will obtain the above mentioned documentation from the Companies Registration Office on your behalf. If your company is not incorporated in the Republic of Ireland we will require receipt of the above mentioned documentation and may require additional documentation which we will discuss with you.

STEP 2 Identification Requirements for Directors and Authorised Signatures

In accordance with the terms of the Criminal Justice Act 1994 (as amended) we need to establish proof of identity AND proof of current permanent residential address for at least **two** Company Directors and **two** Authorised Signatories (if different) on the account. Examples of acceptable identification documentation, of which we require one from each category, are as follows:

Forms of Photo Identification*	
Current passport	<input type="checkbox"/>
or	
Current driver's licence	<input type="checkbox"/>

Forms of Address Verification*	
Utility bill i.e.electricity/telephone/gas bill	<input type="checkbox"/>
Bank/credit card statement	<input type="checkbox"/>
Mobile phone bill	<input type="checkbox"/>
Motor/household insurance statement	<input type="checkbox"/>

If any of the Directors or Authorised Signatories are non-residents we may require additional information which we will discuss with you.

The company will also be required to provide the following information:

- List of names and addresses of shareholders holding $\geq 10\%$ Issued Share Capital
- Confirmation of ultimate beneficial shareholders holding $\geq 20\%$ Issued Share Capital – verification of identity, as set out above, may be required for ultimate beneficial shareholders.

STEP 3 Forms to be Completed

- Corporate Account Opening Form (which requests business details, Directors and Authorised Signatories details)
- Mandate on page 4 of the form (incorporating a Board Resolution to open and operate a treasury account with Investec), where a Company Board Resolution has not been provided separately
- Non-Resident Declaration Form (if applicable)

*Certification should be carried out by a Bank/Building Society (including the Investec office located on Harcourt Street), Authorised Intermediary, Notary Public, Solicitor, Accountant, serving Police officer, Embassy Official or Commissioner for Oath of commissioner of Oath. The actual copy of the document should be stamped by the firm/person, whose name and qualification should be clearly evidenced. The certification should include wording similar to the following "I certify that this copy is a true copy of the original [passport]" with the date clearly marked. The certifier should be a person/organisation of reputable standing who is independent of the Account Holder.

If you have any questions or comments on the account opening process, please contact us.

www.investec.ie capitalmarkets@investec.ie 1 800 466466

Investec Bank plc. is authorised and regulated by the UK Financial Services Authority.
Registered branch office is at the Harcourt Building, Harcourt Street, Dublin 2. Registered in Ireland number 904428.

Corporate Account Opening Form

1. Business Contact Details

Business Name:

Address:

Address for Statements/Correspondence (if different):

Contact Person:

Business Activity:

Corporate Tax ID:

Telephone:

Estimated Annual Turnover:

Facsimile:

Email:

Website:

2. Type of Treasury Transaction(s) please tick as appropriate

Deposit Transactions:

FX Contract:

Interest Rate Contracts:

The Company should consider the risks associated with certain Treasury Transactions and may need to complete a Risk Disclosure Statement prior to entering into such Treasury Transactions.

3. Type of Deposit Account

1 Month Notice A/C: **Fixed Term A/C:** 3 Mths 6 Mths 9 Mths 12 Mths **Other:** (Please State)

Currency: EUR USD GBP

Amount to be Deposited:

4. Treasury Transactions Authorisation Requirements

Please state the number of Authorised Signatories required to authorise Treasury Transactions.

Any one

Any two

All

Other

Please specify other restrictions. Use a separate sheet if necessary. If no instruction restrictions are specified, Investec may, at its sole discretion, accept and act on the instructions or purported instructions of any of the Authorised Signatories, however given or originated, including by fax, telephone or email as used by Investec from time to time. Investec may also, at its sole discretion, require at any time instructions from all Authorised Signatories.

5. List of Directors

Name 1: (please print)

Occupation:

Residential Address:

Date of Birth:

Signature:

Name 2: (please print)

Occupation:

Residential Address:

Date of Birth:

Signature:

Name 3: (please print)

Occupation:

Residential Address:

Date of Birth:

Signature:

Name 4: (please print)

Occupation:

Residential Address:

Date of Birth:

Signature:

6. Authorised Signatures

Name 1: (please print)

Occupation:

Residential Address:

Date of Birth:

Signature:

Name 2: (please print)

Occupation:

Residential Address:

Date of Birth:

Signature:

Name 3: (please print)

Occupation:

Residential Address:

Date of Birth:

Signature:

Name 4: (please print)

Occupation:

Residential Address:

Date of Birth:

Signature:

7. Lodgements

All cheques must be made payable to Investec Bank plc (Irish Branch). If you wish to make the Electronic Funds Transfer (EFT) please call freephone 1800 466 466. *EFT Details for Euro payments:* **Bank:** Bank of Ireland, 2 College Green. **Swift Code:** BOFIE2D. **A/C No:** IBAN IE90BOFI90001731547244. **A/C Name:** Investec Bank plc (Irish Branch). **A/C Ref:** Customer Number e.g. 0123456 AND Company Name.

8. Data Protection

We hereby consent and confirm that:

- Investec treats the information provided by the Company as confidential and retains such information for the purposes of providing the financial service(s) or for performing Investec's legal obligations, or for marketing purposes.
- The Company confirms that where it has provided any personal data to Investec relating to its directors, officers, employees, agents (being individuals) that it has informed such individuals that personal data relating to them has been disclosed to Investec and such information will be retained for the purposes of providing the financial service(s), for performing Investec's legal obligations, or for marketing purposes.
- The Company confirms that it has informed such individuals that Investec may disclose information to a member of the Investec Group for the purposes mentioned above. The disclosures envisaged may necessitate the transfer of information outside of the EEA, including South Africa. The Company confirms that it has obtained the necessary consents in respect of the above.
- The Company has informed such individuals that they have a right to request a copy of the information held by Investec about them, for which Investec may charge a small fee, and to have any inaccuracies in such information corrected.

9. Direct Marketing

If the Company, Directors or Authorised Signatories on the account do not wish to receive any information from Investec or other members of the Investec Group in relation to products or services that may be of interest to you. Please call freephone number 1800 466 466 to 'opt-out'.

Director/Chairman:

Date:

Director/Secretary:

Date:

Corporate Account Opening Form

Mandate

We request and authorise you on behalf of the Company, to act on instructions given in accordance with the following resolutions of the Directors of the Company passed at a meeting held on _____ and we hereby certify that these resolutions are correctly set out below.

1. **That** it is acknowledged that Investec Bank plc (Irish Branch) ("the Bank") acts as credit counterparty to Treasury Transactions, where applicable. Investec Ireland Limited provides the staff, infrastructure and the execution of Foreign Exchange Contracts and Interest Rate Contracts with the Company.
2. **That** ("the Bank") and Investec Ireland Limited are referred to as "Investec" for the purposes of this Mandate, the Terms of Business and the General Terms & Conditions.
3. **That** Investec be, and is hereby, requested and authorised to enter into Treasury Transactions with the Company, provided that Investec receives instructions to do so and those instructions are given to it in accordance with the signing instructions in the Corporate Account Opening Form.
4. **That** all Treasury Transactions of the Company with Investec shall be operated in accordance with this Mandate, the Terms of Business and the General Terms & Conditions and that the Company has read and understands the content of these documents.
5. **That** the General Terms and Conditions were presented to the Directors and considered by the Directors before being approved as binding on the Company and that defined terms used in this Mandate have the meanings given to them in the General Terms and Conditions and Terms of Business.
6. **That** Investec is authorised and entitled but not obliged to rely and act upon instructions in accordance the General Terms and Conditions.
7. **That** telephone voice recording procedures may be used by Investec in relation to communications over the telephone and used as evidence in any dispute that may arise.
8. **That** these resolutions shall remain in force and shall constitute the Company's Mandate to Investec until revoked by notice in writing to Investec signed by two Directors or a Director and Authorised Signatory and for this purpose any instruction varying this Mandate shall be deemed a revocation.
9. **That** Investec be assisted in the discharge of its anti-money laundering obligations by the Company providing such documents as requested by Investec and set out in the General Terms and Conditions.
10. **That** the Company acknowledges that nothing in the agreements between Investec and the Company shall be capable of being constituted as an implied agreement restricting or nullifying any charge, pledge, lien, right of set off or other right Investec may have existing or implied by law or otherwise.
11. **That** all confirmations of Treasury Transactions entered into pursuant to this Mandate which are capable of comprising:
 - 11.1 Transactions, as defined in the Master Agreement (Multi-currency Cross-Border) published by the International Swaps and Derivatives Association Inc. ("ISDA"); and
 - 11.2 Financial contracts as defined in the Netting of Financial Contracts Act, 1995 as amended, shall (notwithstanding anything to the contrary in a Confirmation), supplement, form a part of, and be subject to an agreement in the form of the ISDA as if we had executed an agreement in such form, except for:
 - 11.2.1 the election of Irish law as the governing law; and
 - 11.2.2 Euro as the Termination Currency.
12. **That** the Company will advise Investec in writing signed by two Directors or a Director and Authorised Signatory, as soon as any changes that may take place from time to time to the Directors, Authorised Signatories or Secretary of the Company, and that Investec shall be entitled to act upon the information so given.
13. **That** all representations, warranties, covenants and information given or made by the Company in writing in connection with Treasury Transactions (whether set out in this Mandate or given previously) shall unless otherwise stated to Investec in writing and accepted by Investec, be deemed to have been given at the date of the signing of the Mandate, and on a continuing basis for the duration of the Treasury Transactions.

Intermediary Access

That if the Company opened its Corporate Account Opening Form with Investec through an intermediary appointed by Investec, the Company acknowledges that:

- the intermediary will be able to view the Treasury Transactions that the Company has entered into, or may enter into with Investec, through that intermediary under the terms of their appointment with Investec;
- the intermediary may be copied on all correspondence sent by Investec to the Company relating to the Treasury Transactions that the Company has entered into, or may enter into, with Investec through that intermediary;
- the intermediary will be able to request an electronic transfer, in respect of the Treasury Transactions that the Company has entered into, or may enter into, with Investec through that intermediary, to the Company's nominated account, to place Treasury Transactions on notice and to request cheques made payable to the Company be sent to the Company's registered office in accordance with the General Terms and Conditions and as agreed by the Company.

Director/Chairman:

Date:

Director/Secretary:

Date:

Address
Investec Bank plc (Irish Branch)
The Harcourt Building
Harcourt Street
Dublin 2
Ireland

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